

## Meriadoc Dog Sports - NosyDogz COVID-19 Cleaning Plan

### Definitions:

- **Cleaning:** the physical removal of visible soiling (e.g. dust, soil, blood, mucus). Cleaning removes, rather than kills, viruses and bacteria. It is done with water, detergents, and steady friction from cleaning cloth.
- **Disinfecting:** the killing of viruses and bacteria. Surfaces must be cleaned prior to disinfection.

### Provincial Standards:

- General cleaning and disinfecting of surfaces should occur at least once a day.
- Highly touched surfaces should be cleaned and disinfected at least twice a day and when visibly dirty (e.g. door knobs, light switches, cupboard handles, grab bars, hand rails, tables, phones, bathrooms, keyboards).
- Tip: For cleaning and disinfecting surfaces, work unidirectionally by starting on one side and wipe all the way to the other. This limits smudging germs around the entire area. Keep repeating until the entire desired area has been covered. If there is a trash can on one side of a counter, I would normally work from the side farthest from the counter and work towards the side closest to the trash. (Think working from clean side to dirty side)
- All visibly dirty surfaces should be cleaned BEFORE disinfecting (unless otherwise stated on the product). Separate clothes should be used for cleaning and disinfection

### Approved Cleaning and Disinfection Products for COVID-19

Purpose	Product Options	Instructions for Use
<b>Cleaning</b>	Water and detergent (e.g. liquid dishwashing soap)	Apply pressure when cleaning to remove all surface dirt and debris.
	Commercially available cleaning solutions (see Appendix)	
<b>Disinfecting – hard surfaces</b>	1:100 dilution Chlorine: household bleach – sodium hypochlorite (5.25%) Add 10 ml bleach to 990 ml water.	Make fresh daily. Apply to surface (spray or cloth) and allow to air dry naturally (at least 10 minutes).
	Regular laundry detergent	
<b>Disinfecting - fabrics</b>	Regular laundry detergent	Launder in hot water (60-90°C).

### Protocol

- Note: need to account for who prepares/obtains the cleaning supplies (including fresh bleach solution each day if that is what we are using) as well as laundering any reusable cloths we use)
- Each trial will have a designated sanitation volunteer who will:
  - Obtain cleaning supplies: bleach, reusable cloths, spray bottles, gloves, apron, Lysol wipes

- Prepare fresh bleach solution each day for disinfecting surfaces
- Ensure high touch surfaces such as counters, handles, control switches are cleaned a minimum of twice per day.
- Ensure that visibly soiled surfaces are cleaned and sanitized promptly
- Encourage and support proper handwashing through posting signage and by keeping washroom facilities stocked with soap and paper towels at all times
- Maintain a record of cleaning and disinfecting completed. A sample log is included below to serve as a guideline.
- Be knowledgeable about proper cleaning and disinfection practices and products and provide education to any volunteers who will be involved in cleaning and disinfecting
- All volunteers responsible for cleaning and disinfecting will:
  - Be assigned specific tasks and track completion on the cleaning log
  - Be provided with disposable gloves and cleaning and disinfection supplies (e.g. cleaning solution, cloth, disinfectant spray)
  - Be reminded to wash or sanitized hands with an alcohol-based hand sanitizer before and after cleaning and disinfection of surfaces, even when gloves are used.
- Attempts will be made to limit sharing of equipment
  - Where possible objects (pens, stopwatches) will not be shared between volunteers. Separate containers will be provided for “new” and “used” items
  - When sharing of objects between volunteers is unavoidable they will be cleaned and disinfected at the end of a volunteer’s shift so they have sufficient time to dry – the time the item was disinfected will be noted on the log
  - To disinfect electronic items like stop watches spray liquid disinfectant onto a cloth and apply, do not spray directly onto the device
- High touch surfaces will be cleaned twice daily and when visibly soiled and/or between different users as described in the table below. Additional high touch surfaces may be added to the list depending on the trial venue. Frequency of cleaning in some areas may be increased based on a site-specific risk assessment.

Frequency and Timing of Cleaning and Disinfection of High Touch Surfaces

Area	Item	Present?	Frequency	Responsible (no more than 1 volunteer per room)
Building entrances	Door knobs		TBD (lunch and end of day? Between levels?)	
	Stair Handrails		TBD (lunch and end of day? Between levels?)	
			TBD (lunch and end of day? Between levels?)	
Washrooms	Toilets		TBD (lunch and end of day? Between levels?)	
	Faucets		TBD (lunch and end of day? Between levels?)	
	Door knobs		TBD (lunch and end of day? Between levels?)	
	Stall Doors		TBD (lunch and end of day? Between levels?)	
	Counters		TBD (lunch and end of day? Between levels?)	
	Soap Dispenser		TBD (lunch and end of day? Between levels?)	
	Paper Towel Dispenser		TBD (lunch and end of day? Between levels?)	
Common	Door knobs		TBD (lunch and end of day? Between levels?)	

areas	Light switches		TBD (lunch and end of day? Between levels?)	
	Stair Handrails		TBD (lunch and end of day? Between levels?)	
Score room	Keyboard		Between users	
	Mouse		TBD (lunch and end of day? Between levels?)	
Common equipment	Pens		Between users	
	Clipboards		Between users	
	Stopwatch			
[List Other Areas]				

#### After Trial

- Cleaning and disinfection of all equipment prior to packing trailer:
  - Plastic containers used in the search area: wipe down with disinfectant and allow time to air dry
  - Excellent and Elite containers: try to avoid using cloth or fabric containers. If used, these need to be isolated after the search and laundered before being placed back in the trailer
  - Score room items that need to be disinfected before putting away into their respective bins:
    - Stopwatch
    - Pens
    - Clipboards
    - Plastic binders
  - All storage bins need to be wiped down before putting away inside the trailer
  - Clean and sanitize trailer after loading:
    - trailer door handles
    - locks
    - trailer hook up
- Management of used cleaning supplies (cloths, mops, etc)
  - Reusable cleaning items can be washed using regular laundry soap and hot water (60-90°C)
  - Contaminated disposable cleaning items (e.g. mop heads, cloths) should be placed in a lined garbage bin before disposing of them with regular waste

#### Reference Documents:

- [Worksafe BC – COVID-19 health and safety – cleaning and disinfecting](#)
- [BC Centre for Disease Control – Cleaning and Disinfectants for Public Settings](#)
- [Public Health Agency of Canada – COVID-19 – Cleaning and Disinfecting Public Spaces](#)

Appendix – Sample Log

Area	Item	Present	Time	Initials	Time	Initials	Time	Initials
Building entrances	Door knobs							
	Stair Handrails							
Washrooms	Toilets							
	Faucets							
	Door knobs							
	Stall Doors							
	Counters							
	Soap Dispenser							
	Paper Towel Dispenser							
Common areas	Door knobs							
	Light switches							
	Stair Handrails							
Score room	Keyboard							
	Mouse							
Common equipment	Pens							
	Clipboards							
	Stopwatch							
[List Other Areas]								